

COMMUNITY GRANTS | PROPOSAL REVIEW GUIDELINES

This document is a companion to the online application evaluation form. Score each category on the scale as indicated on that form. The average scores provide a starting point for deliberation but will not supersede committee discussion.

WEIGHTED SCORE RANGE: 6 - 40 POINTS

I. SUMMARY (NO SCORE)

II. IMPACT POTENTIAL (1 – 5 POINTS, WEIGHT 1)

- Without considering the technical aspects of the application, how impactful do you believe this program can be? (This may be somewhat subjective.)
- If the proposal is for an existing program or recurring event, has the program or event had a measurably positive impact on the community?

III. FUNDING PRIORITIES MATCH (1 – 10 POINTS, WEIGHT 2)

- To what degree does the proposed charitable activity match the description provided in the Community Grants Program Guidelines?
- The proposal need not correlate to every criterion. If it exemplifies one or more, it could score highly.

IV. PROPOSAL PLAN (1 - 10 POINTS, WEIGHT 2)

- Does the proposal have a clear plan for how the applicant will execute the charitable activity?

V. COMMUNITY NEED OR OPPORTUNITY (1- 5 POINTS, WEIGHT 1)

- Is the community need or opportunity clearly defined?
- Is the target population well-defined in terms of number of individuals served and the demographics of those individuals? If not, is the need or opportunity portrayed in another reasonable manner?
- Does the target population need these services?

VI. PROPOSAL BUDGET (1 - 5 POINTS, WEIGHT 1)

- Is the budget clear and realistic?
- Is the requested amount appropriate for the proposed activities and desired results?
- If CFNIL is not the sole funding provider, is the applicant likely to obtain the remaining funds needed to execute the proposal?

- Has the organization made a good faith effort to determine the most cost-effective options for their expenses?

VII. MEASURING RESULTS (1- 5 POINTS, WEIGHT 1)

- Are the intended results well-defined and desirable for participants and/or the community?

VIII. ORGANIZATIONAL BACKGROUND (NO SCORE)

VIII. GRANT AGREEMENT (NO SCORE)