

## IYWT Budget Narrative Sample

### Income:

#1 – We are requesting \$2,500 from the In Youth We Trust Council.

#2 – 123 Printing has agreed to donate \$100 worth of printing for invitations.

#3 – ABC Company is sponsoring the Annual Event for \$500 in exchange for recognition on the invitations and signs throughout the event.

### Expenses:

#1 – Décor includes table linens (\$500), flowers (\$200), balloons (\$100) and signage (\$200)

#2 – Food will be catered by Food, Inc. for \$10/person (150 attendees expected). This includes light appetizers and beverages.

#3 – 123 Printing will print the invitations at no cost

#4 – MusicMan DJs will perform at a discounted rate of \$400 for four hours. (Their standard rate for an event of this type is \$800.)